

PROPERTIES BOARD Meeting

Minutes

December 8, 2014, 3:00 pm

Members present:, Steve Boyce, Bill Stolte, Dave Kobersmith, Paul Smithson, Sally Hindman

<u>Subject</u>	<u>Discussion</u>	<u>Action Taken/Needed</u>	<u>By Whom</u>	<u>Date</u>
Devotional				
Updates	<p>Windows in nursery and youth room doors—Window kits arrived for youth doors</p> <p>Sanctuary improvements—shared challenges with the new under balcony lights</p>	<p>These have been installed</p> <p>Working with Lutron techs and possible electrician</p>	<p>Dave</p> <p>Dave/Kent</p>	
Reviewed Church Projects list & Energy Efficiency list	<p>Steve updated the projects list, Dave made corrections, and now we need a manager of the list.</p> <p>The energy efficiency projects: weather seal doors to the outside, insulate hot water heaters, and put timers on 3 hot water heaters and space heater in Education wing mechanical room. The list will be reviewed as we finish these projects to consider others.</p> <p>We need signage to keep door closed when not in use. Is on Dave's list to do</p>	<p>Bill will take it over for a while</p> <p>Dave has consulted with a commercial door contractor to outline needed work.do commercial door entrances to the office and Cowan Chapel</p>	<p>Bill</p> <p>Dave & volunteers</p> <p>Dave</p>	
Other business for this meeting?	<p>Budget requests—Mostly same as last year. Changes: Increase by \$500 line 5310—Maintenance Contracts. Increase line 5360—Liability Insurance to \$14,274 to reflect actual cost.</p> <p>Dorie Hubbard has requested that we move or create handicapped parking spaces to make them more convenient to the handicapped ramp. Suggested location: the two spaces where the oak tree used to be. Painted notice on the tarmac is likely to be ineffective.</p> <p>Next meeting</p>	<p>We could try cones that have handicapped labeling. Dave will check on availability</p> <p>January 12,2015</p>	<p>Dave</p>	

Submitted by Paul Smithson, 8 Dec 2014