

	<p>new water fixture, new light fixture and new mirror. It is the most used bathroom in the church and is fairly shabby. (In fact, all the baths are in poor condition and could use a face-lift.)</p> <ul style="list-style-type: none"> • Sidewalk between the driveway and our parking lot is badly broken up and needs significant repairs. • Fire extinguishers—Have not been inspected for some time, and it needs to be done soon. • Infrared sensors to turn off lights—Many lights are being left on and is taking Kent a lot of time to turn them off. Ceiling-mounted infrared switching like we have on the office floor (only) cost about \$700 per room, but at least as a temporary fix we could get IR switches that mount in place of regular light switches, for about \$35 apiece. Kent will probably install a few such switched in the most neglected areas • Hearing assistance device in conference room and perhaps other areas (involves an induction loop and Bluetooth technology, and allows hearing aid users to connect wirelessly). Kent wants to install the apparatus in the conference room as a test, and is pursuing options. • Clutter at front entrance—Bazaar signposts still in place, holly trees by front yard sign are in the way (and one is dying), and the existing sign is not very visible. This is just to get the issue on our list to keep it in our minds. 	Will pursue this	Dave	
Review Church Projects list	<ul style="list-style-type: none"> • Latest update of projects list is included below. Some items are covered in detail in the Updates section above. 			
Other business for this meeting?	Next meeting	Mon 14 Apr, 3 PM		

Latest update on church projects, provided by Steve Boyce

Priority	volunteer Or Contract	Est. Cost	Person(s) following	Building Location	Project	Comment
<i>Highest priority should be given to items involving safety, potential water damage, energy conservation</i>						
LAST UPDATE: 1/23/14						
1	volunteer	\$100	Steve	outside	Mulch the the new skip laurel shrubbery, roughly 350 sq ft. Mulch costs \$25/scoop & scoop covers about 100 sq ft @ 2 inches. Get 4 scoops; use extra elsewhere.	
1	volunteer		Dave	outside	Clean window wells annually.	
1	volunteer		Bill?	NE corner of community room level	Can we build some shelves to facilitate storage of Christmas decorations?	
1	volunteer	not much	Steve	all doors	Some doors clearly need improvement in weather stripping.	
1	not clear yet		Dave	Cowan Chapel	Loose wire or bad switch on Cowan Chapel light. May need to get an electrician to work on it.	
1	volunteer		Dave	Memorial Garden	Outdoor house bib is broken. Needs to be replaced or repaired so water is available to the Memorial Garden.	
1	volunteer		Steve	Cowan	Clean Cowan Chapel gutters; be they are not letting water get to windows.	
1	volunteer		Steve	parking lot	Dig up curb stops and raise them to level of asphalt	
1	volunteer	\$ 750	Steve/Dave	playground	Remove the slide that runs into the fence. Decide how to modify that piece of playground equipment.	Done

1	volunteer	\$ 865	Steve/Dave	playground	Improve safety of playground with more playground chips and enlarging the area covered by playground chips. This involves putting in a new 10 foot gate @ \$190 and adding 24 yards of playground chips @ \$675.	Done
2	volunteer			playground	Trees along the parking lot side of the fence need to be removed?	Done
1	volunteer		Steve/Dave	inside	Meet with Josh Bills to get his advice about how operate the new HVAC system might be operated at lower cost.	Done. Follow up needed.
1	contract		Bill	outside	Plan and replant memorial garden.	Underway.
1	volunteer			outside	Decide what to do about beautifying where new HVAC units are placed.	
1	Contract	\$ 5,000	Steve/Dave	outside	Contract with Erik to paint everything on exterior of 1921 building below front porch level.	Update 2/18/13: Arrangements have been made with Erik. He is at work; will finish soon.
3	volunteer		Steve	outside	Explore forming a landscape planning/action group that would coordinate bigger-picture/longer term needs related to the appearance and function of the land around the church.	
3	volunteer			outside	Gather information to help define and shape an approach to the problem with blockage in the sewage line.	
2	volunteer			Sanctuary	Get rough estimates on options and cost to repair or replace big sanctuary windows so that they are more energy efficient but can be opened easily to save HVAC cost at in spring and fall.	
3	contract			Sanctuary	Get estimate on cost of having sanctuary painted inside.	Done. Simpson: \$54,155 11/19/12
1	volunteer		Sally, Dave	Sanctuary	Make a plan for floor improvement in the Sanctuary including pew arrangement and get estimates on cost.	

1	Hargett		Dave	Sanctuary	Sill on new NW window has been repaired, but broke off again over winter 2011. Warranty still in force if not. Dave trying to follow up with Hargett.	
1	Contract/Erik		Dave	ramp	(1) Need 3rd coat of paint on spindles. (2) Pressure wash the concrete & apply a couple of coats of sealer. (3) hand rail on right side of stairs and small hand rail by WI clothing box needs full treatment.	
2	Volunteer		H. Carlsberg	Chapel	Emergency Lights on S. wall not operative	Dave planning to check.
2	volunteer			Education	Repair sink in 3rd floor kitchenette	Has that been done during renovation??
2	volunteer			outside	Landscape/Replant area on Scaffold Cain side of Cowan	
3	volunteer		Dave	outside	Check structural condition of ramp annually. Get rough estimate of replacement cost to facilitate budget planning for the time when replacement is required.	Current assessment is that replacement will be necessary in a few years.
2	volunteer		Steve		To examine the performance of new HVAC equipment, collect energy consumption and weather data for 2013 and compare to baseline data for the five pre-renovation years from 2007 through 2011.	

Submitted by Paul Smithson, 10 March