

# PROPERTIES BOARD Meeting

## Minutes

**February 11, 2014, 3:00 pm**

Members present: Steve Boyce, Sally Hindman, Bill Stolte, Dave Kobersmith

<u>Subject</u>		<u>Action Taken/Needed</u>	<u>By Whom</u>	<u>Date</u>
Devotional				
Updates	<ul style="list-style-type: none"> <li>• Steve Boyce reviewed the Energy Usage Report. Highlights – The MMBtu/degree day for 2013 had the largest percentage drop since the study began in 2007. Also noted the second lowest electric usage. Also noted the natural gas use had some readings we could not understand from January’s reading to this December’s, Dave mentioned that may be been due to a leak in the line where the old meter was removed, but was unsure of the month that leak was repaired.</li> <li>• Electricity is being monitored. It was noted that the highest use of our electricity is in the Education wing of the building. This monitoring system is also recording temperature and relative humidity in a number of locations.</li> <li>• Old sump pump room, it was noted the temperature got down to 33.2 degrees during the February cold temps. We talked about insulating pipes or building an insulated panel to cover the windows in that room</li> <li>• Memorial Garden – it was requested that that garden be placed on the Berea Arts Council garden tour. We thought this would be fine.</li> <li>• New bushes at front of the church need mulches</li> </ul>	<p>Tell David Saladino of our decision.</p> <p>Mulch the new bushes in front</p>	<p>Dave K.</p> <p>Steve B.</p>	

<p>Review Church Projects list</p>	<ul style="list-style-type: none"> <li>• Projects list was review. It was noted we need to make an annual tasks list <ul style="list-style-type: none"> <li>○ Hose bib (garden hose) near memorial garden is broken. Move location if possible</li> <li>○ Need to look over the whole list for projects that need attention</li> <li>○ Handrail on ramp into sanctuary near Thomas room</li> </ul> </li> </ul>	<p>Annual task list Hose bib repair</p> <p>Review project list for pressing projects New board to mount railing to</p>	<p>Steve B. Dave K</p> <p>Dave K</p> <p>Bill S.</p>	
<p>Other business for this meeting?</p>	<p>Next meeting</p>	<p>Not set</p>		

Submitted by Dave Kobersmith, 18 February