

Church Finance Board Meeting

Date: October 10, 2017

Recorder: Shirley Carlberg

Members Present: Hazel Morris, Shirley Carlberg, Dave Kobersmith; Rob Hayden

Members Absent: Laurinda Pool; Patti Smithson,

<u>Subject</u>	<u>Discussion</u>	<u>Action Needed</u>	<u>By Whom</u>	<u>Follow-up Date</u>
<u>Devotional</u>	Dave Kobersmith provided our devotional from The Book of Awakening			
<u>Minutes</u>	Approved as distributed			
<u>Monthly Financial Reports</u>	<p>Shirley covered the financial statements which look good.</p> <p>The balance in the accounts as of September 30, 2017:</p> <ul style="list-style-type: none"> >Checking (Sweep) Account \$89,584.54 (cash on hand) >Hutchins Fund Account \$28,601.013 >Putnam Account (as of 6/30/17) \$2,563.03 >Lambert Trust Account (as of 6/30/17) \$796,863.50 >Appalachian Community FCU (as of 6/30/17) \$185,021.88 			
<u>OLD BUSINESS</u>	<p><u>FALL STEWARDSHIP CAMPAIGN:</u></p> <ul style="list-style-type: none"> >The campaign has begun and will conclude Octboer 29th. <p>The theme is "Here we stand: called to life" Rachel is heading up the effort</p> <p><u>CONSULTANT UPDATE:</u></p> <ul style="list-style-type: none"> >Nothing new to report 			

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	<p><u>FINANCIAL POLICIES & PRODEDURES MANUAL:</u> > Policy for Pass-Thru Gifts was modified and approved. Remaining Table of Contents subjects assigned.</p>	All - It is requested the drafts of new policy be distributed by email prior to our meetings and each member is to read, comment and question to move the meetings along	Everyone	
	<p><u>MAJOR GIFTS WORKING GROUP (Jeff From, Doug Hindman, Mim Pride & Rob Hayden):</u> No update available at this time.</p>			
	<p><u>BUDGET PLANNING FOR 2018</u> Reviewed entire budget, finalized document to present to Church Council.</p> <p><u>INTERNAL AUDIT for 2018:</u> David Duffee is still working on a Financial Review Plan for the board.</p>			
<u>New Business</u>	Increase Joan's credit card limit by \$1000	Finance Board approved change.		
<u>Next Meeting</u>	November 14, 2017 (Tuesday) at 6:30 p.m.			
<u>Meeting Closing</u>	Discussion ended at 8:30 pm			