

# Administration Board Meeting

Date: November 10, 2014  
 Members Present: Eric Dodson, Stephanie Woodie  
 Staff: Kent Gilbert, Dave Kobersmith    Recorder: Dave Kobersmith  
 Also Present: Marty Hensley  
 Absent: Annriette Stolte, Lauri McVicker, Patti Smithson

<u>Subject</u>	<u>Discussion</u>	<u>Action Needed</u>	<u>By Whom</u>
<b>Staff pay increases</b>	Discussed letter sent to the board requesting specific salary increases for Dave, Kent and Rachel – as well as an increase for Joan.	Email letter out to missing board members and asking for input.	Eric D
<b>Vehicle Use Policy</b>	Policy was approved although it was suggested that we add language to be more specific about what is consider good condition, suggested getting list from DOT and to include things like brakes, lights, gauges all in working order, etc.	find suitable language to add to policy	Dave K.
<b>Wedding Champagne toasts</b>	Kent asked that we discuss whether or not this would be appropriate	Agenda topic for next meeting?	Eric D.
<b>Welcome</b>	Marty Hensley was welcomed to our meeting. He is new to the church and after looking at the list of boards he felt like Administration board maybe an area he could help out, so he came to see what goes on.		

**Next meeting: Monday, December 8, 2014, 6:00 p.m.**