

# Administration Board Meeting

Date: August 11, 2014  
 Members Present: Dave Kobersmith, Lauri McVicker, Stephanie Woodie

(Recorder: Lauri McVicker)

Also Present:

<u>Subject</u>	<u>Discussion</u>	<u>Action Needed</u>	<u>By Whom</u>
<b>Building Use</b>	<p>Welcome new board member, Stephanie Woodie!</p> <p>Meeting topic: Building Use Policy. In order to increase building use by individuals and our local community, it may help to reduce rental fees and find ways to increase the number of weddings. Also, policy needs general update and to be aligned with wedding information on the Web.</p> <p>Went through draft five of the "Building Use" policy. Group made a few more changes but agreed it is ready for Dave to share with Joan and Kent. Dave will make final edits and send out to final version to this Board.</p> <p>Auto Use policy needs updating regarding safety, driver requirements, insurance, and vehicle. We will review this next month.</p>	<p>Will update/edit Building Use policy and email to Dave for Joan and Kent review.</p> <p>Will talk with Joan about wedding DJ ideas and review wedding Web pages and new policy.</p> <p>Share version six of policy with Joan and Kent. Make final edits, and then share out with Admin Bd. Also send a copy of auto use policy before next meeting.</p>	<p>Lauri</p> <p>Stephanie</p> <p>Dave</p>

**Next meeting: Monday, September 8, 2014, 6:00 p.m.**