

# Administration Board Meeting

Date: May 12, 2014

Members Present: Eric Dodson, Doug Hindman, Lauri McVicker, Patti Smithson

(Recorder: Lauri McVicker)

Also Present:

<u>Subject</u>	<u>Discussion</u>	<u>Action Needed</u>	<u>By Whom</u>
<b>Building Use</b>	<p>Each month Admin Board will tackle an administrative priority. This month: building use and building use fees.</p> <p>How can we ensure building space is used more often? There were only 3 weddings last year. Might shorter events be better than daily/weekly/monthly (recurring) group use? Which fees look low or high? What is the true cost of renting a room (about \$111/day for lights/air/heat for entire building)? Suggested organizations that might use the space: MACED, CAP, Save the Children, Whitehouse Clinic, FAHE. Parking is an issue. What do other churches charge? Discussion about insurance required by outside organizations using our space.</p> <p>Goal: Update Building Use Fees Policy; research local space rentals and demand; reach out to others (friends, neighbors, organizations) to determine need and find ways to 'advertise' the space availability.</p>	<p>Please read the <i>Building Use Fees and Policies</i>, and email summary, distributed by Eric.</p> <p>Bring ideas to next meeting about attracting outside organizations and people to use available church rooms and sanctuary on a more regular basis as a way to add revenue.</p>	All Admin Board Members
	<p>Next meeting: Monday, June 9, 2014 at 6:00pm.</p>		

**Next meeting is scheduled for Monday, May 12, 2014, 6:00 p.m.**